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**Memo from C.E. Ruthenberg to  
All WPA District Organizers on  
Maintenance of Underground Apparatus,  
March 21, 1923.**

A document in the Comintern Archive, f. 515, op. 1, d. 179, l. 25

#34. To all DOs. March 21 [1923].

The CEC is now preparing a plan for the organization of the necessary machinery for conducting confidential work. Meanwhile you are to see to it that the present structure of the underground shall not be disrupted. That is you are to see to it that safe connections are being kept with the CEC and with the lower units, that safe addresses are being kept and transmitted in code, that Party names are used in written documents, etc. You are also reminded that it is absolutely essential for every officer of the Party to have a substitute, who shall be supplied with all necessary connections and information, so that he would be able to proceed with the work without interruption in case of emergency. This is important and should be paid immediate attention.

Fraternally yours,

J. Miller [C.E. Ruthenberg], Execsec.

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